

DRAFT MINUTES (subject to approval at the next meeting) of the Meeting held 10 July 2025 at 7.30 pm in The Community Hub, Drapers Avenue, Ecclestone.

Present: Councillors M Miller (Chairman), D Biggs, E Biggs, R Bland, S Bland, M Brown, A Dempsey, D Graham, H Thomas and A Whittaker.

Also present: Borough Councillor Singh and 5 Members of the Public.

79.25 Apologies for absence

Apologies were received from Cllr D Bonney.

80.25 Declarations of Interests

None declared.

81.25 Minutes of the Meeting held on 12 June 2025

Resolved: the minutes of the meeting (as circulated) were approved and signed by the Chairman as a correct record.

82.25 Councillor Vacancy

A application for co-option from Mrs Annette Dempsey was considered.

Resolved: Mrs Annette Dempsey was co-opted.

83.25 Public Participation

Resident of Newlands complained about trees on the Millennium Green shading a garden. This was referred to the Open Spaces Committee.

Representatives from the Ecclestone Institute advised the facility, having been in existence for over 100 years, is facing financial difficulties and queried whether the Parish Council might be able to assist. The status of the institute as a members club was clarified. As the request related to possible improvements to the facilities to encourage additional customers, the representatives were asked to submit details of any improvement projects the Parish Council might be able to consider assistance for. Once these details have been provided, an item will be included on the agenda for a future meeting

84.25 Planning Matters

25/00530/CLPUD Application for a certificate of lawfulness for the use of a (Use Class C3a) dwelling house as a children's home for a maximum of two children (up to 18 years in age), with 24hr care provided by not more than two carers on site, working on a shift basis, and a Manager present 09:00 to 17:00 up to five days a week (Use Class C2) at Brook View, Preston Nook

25/00534/FUL Change of use of land to domestic garden (retrospective) at 45 New Street

There were no objections to these applications.

25/00577/OUTMAJ Outline planning application (with all matters reserved save for the principal means of access) for a residential development of up to 350 homes (Use Class C3) and a 186.9 sqm (2,012 sqft) community hub (Use Classes C3, E and F), with associated habitat creation, landscaping, open space, parking, footpaths/cycleways, drainage and other infrastructure at Camelot Theme Park, Park Hall Road, Charnock Richard. Concerns were raised regarding the impact of the suggested number of proposed vehicle movements on the suitability of the vehicular access onto Park Hall Road and impact on local infrastructure and services.

Resolved: an objection, on the grounds of the inadequacy of the proposed access, is to be submitted.

85.25 Financial Matters

i) The financial monitoring statement was considered.

Resolved: the monitoring statement was received and accepted and signed by the Chairman.

ii) A suggestion to contribute towards a memorial for a former St Mary's Primary School pupil was considered.

Resolved: a contribution of £250.00 was awarded agreed.

iii) A request, from a member of the Friends of Ecclestone Primary School, for a contribution towards the costs of replacement of an existing playground structure and provision of a garden area aimed at children with additional sensory needs was considered. The applicant advised the school has no budget for this work. Concerns were raised regarding the costs of the proposed work and lack of provision of quotations. A meeting is to be arranged with the School to discuss the request further.

iv) A request from Heskin Parish Council for a contribution towards the costs of an independent Planning Consultant to formulate an objection to the Camelot Theme Park planning application was considered.

Resolved: a contribution of £100.00 was awarded, to be paid when required.

v) Resolved: the following payments were approved:

£ 110.05	British Gas	Electricity (Changing Rooms)
£ 30.36	Easy Websites	Website
£ 106.26	Waterplus	Water/wastewater (Hub)
£ 50.00	LALC	Conference place
£ 3927.72	Staff costs	Salaries, deductions and reimbursements
£ 31.42	Vodafone	Broadband (Hub)
£ 49.46	British Gas	Gas (Hub)
£ 52.00	Chorley Council	Business rates (Changing Rooms)
£ 66.17	British Gas	Electricity (Hub)

86.25 Will Trust Committee

Draft terms of reference for the Committee set up to award grants from the interest arising from the capital investment were presented.

Resolved: the draft terms of reference were approved.

87.25 Community Hub Management Committee

A proposal to form a committee to oversee the operation of the facility was considered.

Councillors S Bland, D Biggs, Bonney and Dempsey offered to form the Committee.

Terms of Reference will be approved at the next meeting.

Resolved: Councillors S Bland, D Biggs, Bonney and Dempsey were appointed to the Committee.

88.25 Website and Councillor Email Addresses

Councillors considered the migration of the existing website to a .gov.uk website, in line with the Smaller Authorities Proper Practices Panel best practice guidance, to ensure all communications are readily identifiable as coming from the parish council.

Resolved: the existing website is to be migrated to a .gov.uk domain, at a monthly cost of £30.80 (+VAT).

The provision of individual .gov email addresses for Councillors was also considered. This will provide Councillors with an official means of contact for residents.

Resolved: .gov.uk email addresses are to be provided for Councillors at a monthly cost of £2.20 (+VAT) per email address.

89.25 Clerk's Report

The Central Lancashire Local Plan 2023-2041 has been submitted.

The Will Trust Administrator had advised of issues with the Life Tenant's estate and the issuing of a clearance certificate by the executors which is delaying settlement of the trust.

90.25 Reports from Outside Bodies

No reports.

91.25 Date of Next Meeting

Thursday 14 August 2025.

There being no further business the Chairman declared the meeting closed.